

Minutes of the Reorganizational Meeting of the Board of Education held at Newfield Central School on July 7, 2015.

Members Present: R. Borgella, H. Cooper, S. Jackson, L. Korbel, P. Miller, J. Pawlewicz, G. Wiltsie

Members Absent:

Also Present: C. Thomas, Superintendent; J. James, Business Administrator; C. Shipos, District Clerk

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The meeting was called to order at 6:33 p.m. by C. Shipos, Acting District Clerk.

The oath of office and the School Board Member Code of Conduct (Attachment 15-16-01) were administered to Board of Education Members by the Acting District Clerk.

Nominations were accepted for the office of President for the 2016-16 school year. P. Miller nominated R. Borgella. The nomination was seconded by G. Wiltsie. J. Pawlewicz nominated H. Cooper. The nomination was seconded by S. Jackson.

The vote to elect R. Borgella was defeated, 3 in favor (R. Borgella, P. Miller, G. Wiltsie), 3 opposed (H. Cooper, S. Jackson, J. Pawlewicz) and 1 abstained (L. Korbel).

The vote to elect H. Cooper was defeated, 3 in favor (H. Cooper, S. Jackson, J. Pawlewicz), 3 opposed (R. Borgella, P. Miller, G. Wiltsie) and 1 abstained (L. Korbel).

After discussion failed to resolve the stalemate, a brief recess was taken at 6:48 p.m. to consult legal counsel. The meeting was reconvened at 6:58 p.m.

Motion was made by R. Borgella, seconded by P. Miller, to postpone the election of Board Officers and related actions (oaths and establishment of standard workday for appointed officials) until the next meeting. Motion carried 7 in favor, 0 opposed.

Motion was made by H. Cooper, seconded by J. Pawlewicz, to establish the first and third Thursday of the month at 6:30 p.m. as the regular meeting day and time (with exceptions as noted), subject to change as necessary. Motion carried 7 in favor, 0 opposed.

Motion was made by R. Borgella, seconded by P. Miller, to approve the following items on the consent agenda:

Appointment of Joanne James as Faculty Auditor, Cheryl Thomas as Assistant Faculty Auditor and Robin Hawk as Chief Faculty Counselor for the Extra Curricular Funds;

Appointment of Tracy Condie as Treasurer and Yvonne Capogrossi as Assistant Treasurer for the Extra Curricular Funds;

July 7, 2015 – Reorganizational Mtg.
Page Two

Appointment of Joanne James as Purchasing Agent for the 2015-16 year;

Authorization of Nora Starr to perform the duties of Internal Claims Auditor and Julie Kephart to perform the duties of Internal Claims Auditor Deputy for the 2015-16 school year;

Authorization of Joanne James and Tracy Condie as registered signors at the official bank for the purpose of conducting school district business;

Appointment of Dr. Neil Shallish as School Physician for the 2015-16 year at the annual rate of \$9000;

Appointment of Mr. Conrad Wolan and associates of Sayles-Evans as School Attorney for the 2015-16 year;

Authorization to pay those school officials and/or employees conducting school business who are not covered by a negotiated agreement at the current IRS business mileage per mile if there is no appropriate school vehicle available. If there is a school vehicle available and the individual chooses to use his/her own car, mileage will be paid at the rate of thirteen cents per mile unless otherwise specified by contract;

Authorization of fee for use of bus and van for non-school sponsored events at field trip rate plus \$2.75/mile for buses or \$1.75/mile for vans;

Authorization to continue two Petty Cash funds of \$100 to be administered by Catherine Shipos and Robin Wood (School Lunch);

Appointment of Dr. Cheryl Thomas as Compliance Officer for Title VII of the Civil Rights Act;

Appointment of Dr. Cheryl Thomas as Compliance Officer for Title IX of the Equal Opportunity Education Act;

Appointment of Vicky Volpicelli, Cathy Griggs and Robin Hawk as Dignity Act Coordinators in their respective buildings;

Authorization for Music Rental fee for school owned band instruments at \$50.00 per year for first year students and \$60.00 per year for second year students;

Selection of a bank depository for district funds for the 2015-16 school year as follows:

BANK

Tioga State Bank

Tioga State Bank, Chemung Canal,
Tompkins Trust Company, M&T and
Chase

FUNDS

Money Market, Checkmate Accounts for
General Fund, Trust and Agency Fund, Federal
Fund, Cafeteria Fund, Extra-Curricular Fund,
Building Fund, and Debt Service
CDs based on competitive rates

July 7, 2015 – Reorganizational Mtg.
Page Three

Authorization of any state-approved financial institutions to be used for payroll direct deposits only during the 2015-16 school year;

Appointment of Vicky Volpicelli, Cathy Griggs and Robin Hawk as Attendance Officers for the 2015-16 year;

Selection of a The Ithaca Journal (daily) and The Newfield News (weekly) as official newspapers for the District;

Authorization of the Superintendent to certify payrolls;

Appointment of R. King as Records Management Officer;

Appointment of C. Shipos as Records Access Officer;

Appointment of C. Jackson as Section 504 Compliance Officer;

Designation of S. Yaple as Safety and Health Coordinator;

Designation of S. Yaple as District Pesticide Representative;

Designation of S. Yaple as AHERA Asbestos LEA Coordinator;

Designation of the Business Administrator to represent the Newfield Central School District on the Health Insurance Cooperative Board for the 2015-16 school year;

Designation of the Business Administrator to represent the Newfield Central School District on the Workers' Compensation Cooperative Board for the 2015-16 school year

Readoption of all Board of Education policies;

Approval of the bonding of the following personnel for the 2015-16 school year per current insurance policy:

Treasurer - \$1,000,000

Tax Collector - \$1,000,000

Purchasing Agent - \$100,000

Claims Auditor - \$100,000

Extra-Curricular Treasurer - \$100,000

Extra-Curricular Asst. Treasurer - \$100,000

Delegation of the authority to assign fund balance for a specific purpose per GASB-54 regulations to Joanne James, Business Administrator.

Consent agenda carried 7 in favor, 0 opposed.

July 7, 2015 – Reorganizational Mtg.
Page Four

Motion was made by L. Korbel, seconded by R. Borgella, to appoint Joanne James as Tax Collector for the 2015-16 school year. Motion carried 7 in favor, 0 opposed.

Motion was made by H. Cooper, seconded by P. Miller, to select Jennifer Pawlewicz as the representative to the T-S-T School Boards Association. Motion carried 7 in favor, 0 opposed.

Motion was made by G. Wiltsie, seconded by R. Borgella, to postpone indefinitely the selection of a voting delegate and alternate for the NYSSBA Annual Meeting. Motion to postpone failed 0 in favor, 7 opposed.

Motion was made by P. Miller, seconded by J. Pawlewicz, to select H. Cooper as the voting delegate for the NYSSBA Annual Meeting. Motion carried 7 in favor, 0 opposed.

Motion was made by P. Miller, seconded by G. Wiltsie, to adjourn the meeting at 7:12 p.m. Motion carried 7 in favor, 0 opposed.

Respectfully submitted,



Catherine L. Shipos
Acting District Clerk